

ATLASS II+ Functional System Administrator

Team Chief's assess impact of any negative answers in light of overall unit ATP posture. Brief Team Officer, MMO and SupO. Do not include in out brief unless FSA procedures impact on unit capability.

1. Have all Functional System Administrators (FSAs) attended the Functional System Administrator Sustainment Course given by MCCSSS?

Yes___ NO___

2. Are all ATLASS II+ users assigned an individual account with their own username and password so that the individual can be identified in ATLASS II+ by his/her SSN?

Yes___ NO___

3. Is approval authority for priority 03/06 requisitions and Work Orders/Tasks only assigned to the proper personnel who have been designated in writing by the CO?

Yes___ NO___

4. Is approval authority for gain/loss adjustments to property records given to the proper personnel (e.g. SupO/CO)?

Yes___ NO___

5. In the *Interface Control* window, are the *Incoming/Outgoing Interface* buttons set to 'ACTIVE' and the *Interface Mode* drop-down box set to 'ELECTRONIC'?

Yes___ NO___

6. Is the Paxferd Utility running? (Under the *Applications* tab in the *Batch Job Queue* window is the proper server for the unit loaded (e.g. "IF_M12001") and in the *Approved Jobs* tab do you see "Boot Transfer Daemon" in a "Running" status?)

Yes___ NO___

7. Are procedures in place to conduct daily checks of the server, Paxferd Utility, and incoming/outgoing interfaces to ensure the proper flow of information between the unit and MML100?

Yes___ NO___

8. Are tape backups of the unit's server being made daily?

Yes___ NO___