

FSMAO CLARIFICATION NOTICE 3-00

Management of Government-Owned Automation Resources/Information Technology (AR/IT) Assets:

a. The control mechanisms identified in MARADMIN 003/99 and ULSS 003099-15 Jan 00 have, regardless of location (installation or operating forces), categorized Marine Corps' AR/IT assets as National Defense Equipment (NDE), more commonly known and referred to as T/E assets. Due to this categorizing of AR/IT assets, CMC message 021430Z Oct 00 directed that all government-owned AR/IT assets be accounted for in ATCLASS I or ATCLASS II+. This directive requires all AR/IT assets currently loaded to garrison property records in the Defense Property Accountability System (DPAS) be adjusted from DPAS to ATCLASS I or ATCLASS II+ not later than October, 2001. This requires that all government-owned AR/IT assets within the Marine Corps be loaded to the respective unit's Mechanized Allowance List (MAL) and Consolidated Memorandum Receipts (CMR's) for ATCLASS I units or to the Unit Materiel File (UMF) and Section Materiel Files (SMF's) for ATCLASS II+ units. MARADMIN 003/99 and ULSS 003099-15 Jan 00 created common hardware suites for the AR/IT assets listed therein and included the assignment of Type I, "A" series and Type II, "H" series TAMCN's and NSN's. MARADMIN 062/99 provides directions for accountability of stand-alone AR/IT asset components.

b. DoD Directive 7950.1 requires that all DoD-owned AR/IT assets be reported and managed within the Defense Automation Resources Management Program (DARMP). In order to comply with this directive, MCO 5238.2 published policy and assigned responsibility for the accounting and disposition of all government-owned AR/IT assets within the Marine Corps. CMC message 121020Z Dec 97 directed FMF units to establish DARMP reporting not later than 31 December 1997. DARMP reporting is accomplished using a web-based account within the Defense Information Technology Management System (DITMS).

c. These two provisions require units to account for all government-owned AR/IT assets within two systems, ATCLASS I/II+ and DITMS. Units that use ATCLASS as a stand-alone system (base, post, and station units) are also required to account for government-owned AR/IT assets in ATCLASS and DITMS.

d. Units desiring further information or assistance regarding the procedural steps required to report government-owned AR/IT assets in DITMS should contact the DITMS Coordinator for the Marine Corps, GS-11 Jackie Carmon (HQMC, LPC-3) at DSN 225-6099. Further information on DARMP may also be obtained at: <http://www.disa.mil/cio/darmp/default.html>

Reference: E-mail correspondence between Maj Bolden (FSMAO-3) and CW05 Cookson (HQMC, LPC-3) of 30 October 2000, as updated by phoncon between Maj Nickle (HQMC, LPC-3) and CW04 Brletich (FSMAO-1) of 20 December 2000.