

UNITED STATES MARINE CORPS
Logistics Operations School
Marine Corps Combat Service Support Schools
Training Command
PSC Box 20041
Camp Lejeune, North Carolina 28546-0041

STUDENT HANDOUT

**COURSE TITLE: TEAM EMBARKATION OFFICER/LOGISTICS EMBARKATION
CAREER COURSE**

LESSON TOPIC NUMBER: C202-3

**LESSON TOPIC: INTRODUCTION TO LOGISTICS AUTOMATED INFORMATION
SYSTEM (LOGAIS)**

REFERENCES:

1. LOGAIS User's Help File LOGAIS User's HM

OVERVIEW:

**Program installation, first time login, set up a new user, and
user maintenance.**

1. The following information is to provide instructions for installing LOGAIS onto a computer. These instructions are provided for you to use in the fleet. The material covered in this outline is provided for information purposes only and is not covered in the course nor is it testable.

2. These instructions are assuming that you have Administrator privileges on your computer, LOGAIS is not currently installed on your machine, and all LOGAIS 6.3 CD-ROMs are available to you. If this is not the case, do not attempt to follow these instructions.

INSTALLING LOGAIS

a. **System Installation.** LOGAIS family of systems are installed from a CD-ROM. Any combination or all of the applications can be installed, given sufficient hard-disk space. In either case, the LOGAIS database and system files must be installed. To install the system, follow these steps:

STEP 1: Place the installation CD in the computers CD-ROM.

STEP 2: Select **START**, then **RUN** from the start bar.

STEP 3: Click on the **BROWSE** icon and double click on each of the following: **MY COMPUTER**, the CD-ROM drive, **SETUP.EXE**.

STEP 4: Select **OK** on the **RUN** window. This will open the **INSTALLSHIELD WIZARD** that will guide you through the setup process.

STEP 5: At the welcome screen, select **NEXT** to start the installation.

STEP 6: The **CHOOSE DESTINATION LOCATION** window displays on the screen. In the bottom portion of the window, there is the **DESTINATION LOCATION** option. The default entry is **C:\LOGAIS**, however, click on the **BROWSE** button activates the **CHOOSE FOLDER** window what permits you to make any necessary changes to the installation location. After the location is selected from this window, select **OK** to return to the **CHOOSE DESTINATION LOCATION** window. Click on the **NEXT** button to continue with the installation.

STEP 7: The **SETUP TYPE** window now displays giving you the option to do a **CUSTOM** or **TYPICAL** installation. **TYPICAL** will install all four programs of LOGAIS (MAGTF II, MDSS II, TCAIMS, and CAEMS) as well as the required database and sytem files to allow the system to operate. The **TUTORIAL** programs will also be installed. If this option is chosen, you will need all 5 disks of the program and a large amount of hard-disk space. The **TUTORIAL** programs can be run directly from the CD-ROMs and are not *required* to be installed. The **CUSTOM** option allows you to select which programs to install on your computers hard-disk. It is recommended that you choose **CUSTOM**.

STEP 8: If **CUSTOM** was selected, the next screen that will appear is the **SELECT COMPONENTS** screen. This will allow you to select which components to install onto your computer. Remember, the database (or **DB FILE**) must be installed. Components are selected if a check mark is place in the box to the left of the component. Click on the box will either place or remove the check mark from the box. Once desired components are selected, click on the **NEXT** button.

STEP 9: The **LICENSE AGREEMENT** window is displayed. Read the

agreement carefully. If you agree, select **YES**. If you select **NO**, the setup wizard will close.

STEP 10: Once **YES** is selected from the **LICENSE AGREEMENT** screen, the **SELECT PROGRAM FOLDER** window displays. This allows you to choose the name and location of the folder in your **START - PROGRAMS** where the program icons will appear. The default is **MAGTF II-LOGAIS 6.3**. For most users, this is sufficient. Select **NEXT**.

STEP 11: The **START COPYING FILES** window now appears. This window is a confirmation window. Read through the options to ensure that what is listed is accurate. If something needs to be changed, select the **BACK** button to return to a previous screen and change the selection. If it is correct, select **NEXT** to begin copying files to the hard-disk.

STEP 12: A dialog may appear asking your permission for LOGAIS to upgrade your existing **NETMEETING** program. Select **YES**.

STEP 13: A dialog may appear asking your permission for LOGAIS to make some changes to the **AUTOEXEC.BAT** file. Select **YES**. If this dialog appears, the computer will have to be restarted. Your computer should be restarted regardless.

b. **System Administrator.** You will use the **SYSTEM ADMINISTRATOR** application to add yourself. Accessing the **SYSTEM ADMINISTRATOR** module can only be accomplished by users who know the correct **USER ID** and **PASSWORD** combinations. Initially, the **USER ID** for the **SYSTEM ADMINISTRATOR** is "DBA" and the first time password is "SQL". Once in this module, you have full access to all four MAGTF/LOGAIS systems.

STEP 1: To access the **SYSTEM ADMINISTRATOR** module, double click on the icon in the **MAGTF II-LOGAIS 6.3** program group.

STEP 2: You should next see a window allowing you to enter the **USER ID**, **PASSWORD**, and **DATABASE** to select. For the **USER ID**, enter **DBA**. For the **PASSWORD**, type in **SQL**. The database should default to **LOGAIS32**. This is correct and should never be changed. Select **OK**.

STEP 3: The **SYSTEM ADMINISTRATOR** program will then open.

c. **Adding a User.** Users are added to the user table to limit access to the information contained within the programs.

Users are assigned **LOGIN** and **PASSWORDS** to prevent unauthorized use of the system. To add a user, follow these steps:

STEP 1: From the **FILE** menu, select the **USER** option. This will open the **USER TABLE**.

STEP 2: From the **EDIT** menu, select the **INSERT RECORD** option. A window will appear asking for the user information.

STEP 3: Insert the appropriate information into the fields. If the user does not have a middle initial, place a "-" instead. For **SYSTEM ADMINISTRATOR**, select **NO**. If **YES** is selected, then that user will be the only one allowed to enter the **SYSTEM ADMINISTRATOR**. If that user forgets their password, they will not have access to any of the systems and will not be able to insert a new user or fix a lost password. Also, ensure that there is a check mark in each of the computer programs, see Figure 1.

The screenshot shows a window titled "Add New User" with a close button (X) in the top right corner. The window is divided into two main sections. The first section, "USER INFORMATION:", contains several text input fields: "User ID" with the value "STUDENT", "First Name" with "JOHN", "Middle Initial" with "-", "Last Name" with "DOE", "Rank Abbreviation" with "SSG", "Work Phone" with "(910) 450-1034", "Security Level" with "Secret", and "System Administrator" with "No". The second section, "SYSTEM ACCESS:", contains four checkboxes, all of which are checked: "CAEMS", "MAGTF II", "MDSS II", and "TC AIMS". At the bottom of the window are three buttons: "OK", "Cancel", and "Help".

Figure 1.

STEP 3: Once that information is entered, then select the **OK** button to accept that record.

d. **Reset Password.** The **RESET PASSWORD** command allows you as the System administrator to reset the password of any user that may have forgotten theirs. When **RESET PASSWORD** is selected, it changes the selected users password to **WELCOME**.

STEP 1: From the **TOOLS** menu, select the **RESET PASSWORD**. You should receive a window informing you that the password has been reset successfully.

STEP 2: Select the **OK** button to continue.

NOTE: Once the user uses the reset password, they will be required to enter in their own.

e. **Change Password.** The **CHANGE PASSWORD** command allows the system administrator to change a password for users who may have forgotten theirs or is having problems logging into the system.

STEP 1: Form the **TOOLS** menu, select the **CHANGE PASSWORD** option. A dialog will appear with two blank lines in them.

STEP 2: Enter a password that is easy to remember as the **NEW PASSWORD**. Click in the **CONFIRM** field and type the same password again.

STEP 3: Once the new password is type into both fields, select the **OK** button.

NOTE: You must remember your password. Your **USER ID** and **PASSWORD** must be used to access any of the LOGAIS programs.

f. **Deleting a User.** If you no longer want to allow a specific user access to LOGAIS, they can be deleted from the user menu.

STEP 1: From within the **USER TABLE** , click on the user you want to delete.

STEP 2: From the **EDIT** menu, select **DELETE**.

STEP 3: A confirmation dialog will appear. Select **OK**.