

UNITED STATES MARINE CORPS
Logistics Operations School
Marine Corps Combat Service Support Schools
Marine Corps Base
Camp Lejeune, North Carolina 28542-5050

MTCC 4412

STUDENT OUTLINE

CONVOY COMMANDER'S BRIEFING OUTLINE

LEARNING OBJECTIVES

a. Terminal Learning Objective: Provided with a requirement to move motor transport vehicles, required tools and equipment, and the references, supervise convoy operations, per the references. (35XX.03.09)

b. Enabling Learning Objective:

(1) Provided with a requirement to move motor transport vehicles, required tools and equipment, and the references, identify where the information from the briefing outline is extracted, per the references. (35XX.03.09)

(2) Provided with a requirement to move motor transport vehicles, required tools and equipment, and the references, identify the elements of a convoy commander's briefing outline, per the references. (35XX.03.09)

(3) Provided with a requirement to move motor transport vehicles, required tools and equipment, and the references, prepare a convoy commanders briefing outline, per the references. (35XX.03.09)

(4) Provided with a requirement to move motor transport vehicles, required tools and equipment, and the references, brief convoy personnel, per the references. (35XX.03.09)

OUTLINE

1. PREPARATION OF A CONVOY COMMANDER' BRIEFING OUTLINE

a. Convoy personnel should be briefed after all vehicles are lined up in the order of march so that everyone in the convoy knows exactly where they fit in the convoy and where the support vehicles (wreckers, refuelers, security, et cetera) are located.

b. The briefing should be conducted by the convoy commander and given to all drivers, vehicle commanders, and passengers.

c. Sample Formats for the Convoy Commander's Brief are Found in:

- (1) FMFM 4-9, Appendix J.
- (2) TM 11240-14/2, Appendix E.

d. The format of the brief is very similar to the familiar five paragraph order with a sixth paragraph, safety, added on. The content of the outline comes from the movement order.

- (1) Situation.
 - (a) Friendly forces.
 - (b) Support units.
 - (c) Enemy situation.
- (2) Mission.
 - (a) Type of cargo.
 - (b) Origin.
 - (c) Destination.
- (3) Execution.
 - (a) General organization of the convoy.
 - (b) Time schedule.
 - (c) Routes.
 - (d) Convoy speed.
 - (e) Vehicle distances/gaps.
 - (f) Checkpoints.
 - (g) Emergency measures.
 - 1 Accidents.
 - 2 Breakdowns.
 - 3 Separation from convoy.
 - 4 Attack.

a Action of convoy in the event of an attack.

- (1) Make sure that security instructions have been followed.
- (2) View the loading of the vehicles.
- (3) Make sure the vehicles are properly staged.
- (4) Coordinate the defense plan with the security force.
- (5) Designate subordinate commanders.
 - (a) Establish a chain of command.
 - (b) Delegate duties to subordinate commanders.
- (6) Deliver the convoy commander's brief.
- (7) Supervise the final coordination and preparation for departure.

b. During the Movement the Convoy Commander will:

- (1) Position himself where he can best control the convoy.
- (2) Make continuous estimates of the situation.
 - (a) On the road.
 - (b) Around the line of march.
- (3) Make required location spot reports and after action reports.
- (4) Coordinate supporting arms.

c. After the Movement the Convoy Commander will:

- (1) Complete the after action report.
- (2) Prepare for the next mission.

REFERENCES

1. ***TM 11240-14/2, Logistics Consideration for Motor Transport Convoy Operations in a Guerrilla Environment.***
2. ***FMFM 4-9, Motor Transport***

