



UNITED STATES MARINE CORPS
MARINE CORPS BASE
PSC BOX 20004
CAMP LEJEUNE, NORTH CAROLINA 28542-0004

BO 10570.1B
BISS/GW

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BASE ORDER 10570.1B

From: Commanding General
To: Distribution List

Subj: DOMESTIC ANIMAL CONTROL

Ref: (a) BO P11101.33
(b) SECNAVINST 6401.1 (NOTAL)
(c) Compendium of Animal Rabies Control, 1995 (NOTAL)
(d) Onslow County Animal Control Ordinance
(e) BO 11017.D
(f) BO 11015.7C
(g) NC General Statutes
(h) Onslow County Animal Shelter SOP
(i) Coordinating with Onslow County Animal Shelter SOP
(j) CMC Policy Letter LFL-1 of 21 Mar 2002
(k) Domestic Animal Control Policy Letter #001-00

Encl: (1) Letter for Seizure/Destruction of a Domesticated
Animal
(2) Veterinary Clinics, Onslow County
(3) Animal Pickup Authorization/Certification

1. Purpose. To promulgate regulations, policies, and procedures for domestic pets and animals aboard Marine Corp Base (MCB), Camp Lejeune, hereafter referred to as the Base, and Marine Corps Air Station (MCAS), New River, hereafter referred to as the Air Station. This Order amplifies those regulations and procedures required by State/Federal regulations and implements local provisions relating to domestic animal control.

2. Cancellation. BO 10570.1A

3. Background. It has been the policy of this Command to allow personnel residing in Base housing to maintain companion animals and horses; however, concern for the health, safety, and tranquility of the Command necessitates certain limitations, restrictions, and/or prohibitions. Paragraph 2008 of reference

(a) contains guidelines for animals maintained in the housing areas. Reference (b) contains guidelines for veterinarian health care of animals. Reference (c) contains guidelines for vaccination, quarantine and rabies control of animals. Reference (d) provides the current Onslow County Animal Control ordinance.

4. Definitions

a. Animal Abuse or Neglect. Animal Abuse or Neglect includes, but is not limited to, the following offenses: physical abuse, lack of adequate shelter, edible food, potable water, abandonment, and failure to obtain medical care for diseased or injured animals.

b. Animal Shelter. The Onslow County Animal Shelter (OCAS) is located at 244 Georgetown Road, Jacksonville, North Carolina. The Onslow County Animal Shelter is a full-service shelter used for animals that have strayed or have been turned in for adoption, quarantine, or involved in a violation.

c. Appeal Time Period. When a pet is seized, the owner will be issued a "Letter of Seizure/Destruction of a Domesticated Animal," (enclosure (1)). If block 5.i. is checked, the owner has the right to appeal in order to have his/her pet-keeping privileges reinstated/pet returned. The owner must sign and date the letter. Additionally, the owner must circle whether or not he/she wishes to appeal. If they do, the owners must circle "I Do." The appeal letter **MUST** be in the Command Inspector's Office no later than 10 days from the date that the owner signed the letter. The **OWNER** is responsible to ensure that the appeal makes it through his/her chain of command so that the appeal is received in the Command Inspector's Office within the required 10 days. Since a Base Animal Shelter no longer exists, all animals are taken to the Onslow County Animal Shelter. The Onslow Shelter will put an animal up for adoption or euthanize an animal on the 10th day. To prevent this from happening, it is crucial that the owner submit the appeal as required.

d. At Large. Animals off premises without owner's or harborer's supervision.

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- e. Companion Animal. A domestic cat, dog, small caged animal, e.g., caged birds, or fish. This does not include wild, exotic animals such as venomous, constrictor-type snakes or other reptiles, raccoons, skunks, ferrets, iguanas or other "domesticated" wild animals. Offspring of wild animals bred with domestic dogs or cats are considered wild animals.
- f. Commercial Profiteering. Production of more than one litter per household, per three-year tour will be considered commercial profiteering and cause for denial of military veterinary medical care to animals within the household.
- g. Excessive Noise. Any noise or disturbance caused by a domestic animal that can be heard within any on-base quarters, which persists for ten or more minutes.
- h. Government-owned Animals. Animals maintained and supported by appropriated funds that receive complete veterinary medical care, and Marine Corps Community Services Department (MCCS) horses that are maintained by non-appropriated funds and are provided medical care.
- i. Harborer. Any person who serves as, and/or provides a place of protection to shelter or house animals not personally owned.
- j. Horse. An equine animal, i.e., horse, pony, donkey, or mule.
- k. Hunting Dog. A dog bred specifically for the purpose of pursuing game for food or sport.
- l. Invisible Fence. A cable placed underground that delivers an electrical shock via a collar to maintain the animal within the owner's premises.
- m. Military Organizational Animal. Any animal used as a mascot for a military organization.
- n. Owner. The owner is the person who has a proprietary right to the companion animal or horse. The term, "pet owner," includes any person owning, keeping, or harboring (i.e., feeding), an animal. The service member responsible for government quarters on Base or the Air Station will be deemed the owner of any pet owned, kept, or harbored by any person residing in the service member's government quarters.

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o. Physical Control. The pet owner's ability to supervise his/her animal by either hand-held leash or fenced area; it does not include voice control. Voice control or voice commands when used solely and not in conjunction with physical controls of either a leash or a fence are specifically not an acceptable means of physical control and will not be considered to be physical control for the purposes of this Order.

p. Pinch Collar. A pinch collar is one that, by design, causes sharp or blunt spikes to contact or pinch the animal's hide.

q. Potentially Dangerous Animal. A potentially dangerous animal is one determined by the Base Domestic Animal Control Director or Base Veterinarian to threaten the safety and welfare of others, by exhibiting excessive levels of aggression through action and/or demeanor.

r. Premises. The area inside the owner's assigned Base quarters, the outside area from the front of the unit to the curb, and side area to half the distance between units, except where the rear yard is bordered by woods or public grounds but not less than 50 feet from the dwelling, as set forth in paragraph 2020.7a of reference (a).

s. Provoke. To include but not limited to tease, annoy, aggravate, challenge, induce, entice, irritate, cause, evoke, or elicit.

t. Public Nuisance Animal. Any animal that makes excessive noise (see paragraph f. above), chases cars, continuously runs loose or unrestrained, damages property of others, or otherwise annoys the residents of the neighborhood.

u. Quarantine. Limiting the movement of an animal to prevent the possible spread of communicable disease.

v. Severe Injury. Any physical injury that results in hospitalization or serious bodily harm including, but not limited to, broken bones, severe puncture wounds, or lacerations.

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w. Shelter. An area sufficient in size to contain a constrained animal in a normal sitting, standing, turning, stretching and sleeping position. The area must have a leak-proof roof, be enclosed on three sides, and be structurally sound to give protection from the elements. The ground, base or foundation on which the animal must stand or rest must be well drained and not subject to flooding or continuously wet or muddy conditions.

x. Stray/Feral Animal. An animal at large bearing no means of owner's identification.

y. Shock Collar. Any collar that by design delivers an electrical shock to an animal by remote control or stimulation.

z. Veterinary Treatment Facility (VTF). The Army Veterinary Treatment Facility, Building TT-2459, is the only facility on Camp Lejeune authorized to provide any form of veterinary care to authorized, privately owned animals and government-owned animals.

aa. Vicious Animal. Any animal determined to be savagely aggressive by the Base Domestic Animal Control Director or Base Veterinarian per paragraph 10.

5. General

a. Only those animals defined as companion animals or horses may be kept on the Base.

b. Except for military working dogs, seeing-eye dogs, hearing dogs, or animals used for animal-facilitated therapy, companion animals are not permitted in any public building or enclosed facility other than the VTF, approved kennels, or permanent personnel family housing.

c. Owning, possessing, or keeping more than two animals (two dogs only or two cats only or one dog and one cat only) in the family housing area is prohibited. Nursing litters will be exempt from this provision for a reasonable period of time, not to exceed eight weeks of age.

d. Breeding or raising privately owned animals on the Base or the Air Station for commercial profit is prohibited.

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e. Owners are responsible for damage or injury to property, people, and public buildings caused by their animals. Animal feces will not be allowed to accumulate and should be collected by the owner daily for disposal. To prevent a nuisance, collection of feces may be required several times a day. Animals will not be permitted to soil playgrounds, public areas, or the yards of other housing residents.

f. Horses will only be kept and ridden on Base in the area designated by the Commanding General, MCB, Camp Lejeune, as an approved stable/trail riding area. Horses will not be ridden in BOQ/BEQ housing, industrial, school grounds or recreational areas. Riding ~~Base~~ horses is permitted on Onslow Beach south of Riseley Pier and below the high tide mark under the same use restrictions applicable to off-road recreational vehicles per references (e) and (f).

g. Owners who leave their quarters unoccupied in excess of 24 hours are unauthorized to keep companion animals at their quarters during their absence.

h. Military organizational animals may not be kept aboard the Base or the Air Station.

i. Pet owners, or current residents, are responsible for removing deceased companion animals. Deceased animals may not be discarded in training areas, Base housing, industrial areas, ponds, or rivers.

j. Animals will not be left unattended in a motor vehicle during times of extreme temperatures unless the vehicle air-conditioning or heat, respectively, is operating to counter the extreme outside temperature.

6. Animal Control

a. Unattended animals kept outside must be provided with a fenced-in pen and adequate shelter against the elements (rain, heat, cold). Potable water must be available at all times. Neither pets nor their shelters will be placed in common areas of housing communities. Prior to constructing a shelter or a

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fence, the impact of the animal's living area on the surrounding area should be considered. Fences must meet the requirement of paragraph 2032 of reference (a). Pinch, shock collars and/or invisible fences are not allowed in Base family housing areas.

b. Dogs kept outdoors on chains, ropes, etc., will not be permitted, unless kept within a fenced-in pen or **fenced area**.

c. All animals kept indoors, outdoors, or walked on a leash must wear a collar with the current address of the owner and with a rabies tag attached to the collar.

d. Pet owners are responsible for repairs to government property and landscape damaged by pets.

e. Owners or harborers of animals on the Base and the Air Station are responsible for preventing their animals from becoming public nuisances. Companion animals that become nuisances or are declared vicious will be removed at the direction of the Base Domestic Animal Control Director per paragraph 10. When animals must be seized, removed, or destroyed, enclosure (1) will be used to notify owners of the action and the appeal process.

f. No privately owned animals are permitted to run free (off leash or at large) anywhere on Base or the Air Station to include Onslow Beach. Privately owned animals found off leash or at large within the limits of the Base, the Air Station, or Onslow Beach will be picked up by Domestic Animal Control and impounded at the Onslow County Animal Shelter and housed by rules and fees of that facility.

g. Owners of companion animals are responsible for arranging the disposal of unwanted animals. Unwanted animals will not be euthanized at the VTF.

h. Hunting dogs and military working dogs are the only animals permitted to run off their leash. Hunting dogs are permitted to be off leash in designated hunting areas only during hunting season. Hunting dogs will not run off leash in housing areas.

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i. The first pet violation will result in a warning to the owner. Except in cases involving abuse or neglect of animals or cruelty to animals as described in reference (g) sections 14-360, 361, and 361.1, potentially dangerous animals, or vicious animals, the owner, harborer, or offender will be cited before an appropriate authority or court. Any subsequent violation can result in the pet's being removed and/or barred from the Base and the permanent loss of pet-keeping privileges aboard Base. This also applies to "pet sitting" for friends or neighbors temporarily away. Repeated failure to control pets properly may be reason for eviction from family quarters to be processed by the Assistant Chief of Staff, Installations and Environment (I&E), per reference (a). Persons charged with violations of this Order may be cited before the Camp Lejeune Court Official serving as the Traffic Court Judge/Conservation Hearing Officer. Persons found guilty of committing violations of this Order by the Court Official can receive community service or other appropriate penalty.

7. Registration

a. Personal Pets

(1) All dogs and cats four months and older must be registered at the VTF within 15 days of their arrival.

(2) The VTF, located in Building TT-2459, will register animals during normal operating hours.

b. Horses

(1) Upon arrival to the Base, all horses will be placed under quarantine for not less than seven days. During observation, the Base Veterinarian has the right to perform a physical examination on the horse to evaluate its health. Thereafter, if it shows no signs of communicable disease, it will be released. If the horse becomes sick, the Base Veterinarian has the authority to give the proper treatment required if the owner cannot be reached. Observation will be arranged through the Base Stable Manager.

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(2) Prior to entry, the owner must provide a copy of a negative Coggins Test for Equine Infectious Anemia (EIA), performed by a registered veterinarian within the last 14 days. Eastern and Western Equine Encephalitis, Rabies, Rhinophumonitis, Influenza, and Tetanus vaccinations are required annually. The deadline for submitting proof of these vaccinations is at the completion of observation. If the horse has been transported interstate, a signed Health Certificate must accompany the animal. Horses arriving from states bordering Mexico must have had a Venezuelan Encephalomyelitis vaccination within the past 18 months. Proof of other vaccinations will be provided to the Base Stable Manager per paragraph 8.

8. Required Vaccinations and Tests

a. All dogs and cats at Camp Lejeune will be free from internal and external parasites and vaccinated at the owners' expense against rabies. Dogs are required to be vaccinated annually against distemper, hepatitis, leptospirosis, and parvovirus. Testing dogs annually for heartworms is recommended due to the high prevalence of this disease. Cats are to be vaccinated annually against rhinotracheitis, calici, and panlenkopenia. All cats and dogs adopted from the Onslow County Animal Shelter must be vaccinated. Proof of vaccination must be provided to the Base Veterinary Treatment Center within 72 hours after adoption when the animal is kept on Base. Reference (a) gives 15 days for registration.

b. All horses must be immunized annually for equine encephalitis, rabies, influenza, tetanus, and rhinophumonitis. Vaccinations must be kept current. Vaccinations may be scheduled through the Base Stable Manager to the veterinarian of the owner's choice. The Base Stable Manager will coordinate these vaccinations for as many horses at one time as possible. If civilian veterinarians are used, proof of vaccination must be given to the Base Stable Manager within 10 days of the immunization. Proof of vaccination is a completed form or letter signed by a licensed veterinarian.

c. All horses must be tested annually for Equine Infectious Anemia (EIA). Any horse found positive for EIA will be reported to North Carolina authorities. They will then direct disposition of the affected horse(s) together with quarantine and retesting procedures for all other horses in the Stable.

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d. All horses will be dewormed according to a schedule and with a product outlined by the VTF veterinarian.

9. Animal Abuse or Neglect

a. Along with the privilege of maintaining animals on the Base and the Air Station comes the responsibility for keeping them in a healthy and humane manner. Animal abuse or neglect has serious consequences and will not be tolerated. Report cases of suspected animal abuse or neglect to Domestic Animal Control (451-2695). Any abused or neglected animal will be impounded and confined at the Onslow County Animal Shelter while an investigation is initiated.

b. In case of neglect where the animal is impounded, the owner will have five days to correct neglectful/abusive conditions, or the animal will be made available for adoption. In extreme cases of neglect/abuse, or when conditions have not been corrected, the animal will not be returned to the owner, but impounded in the Onslow County Animal Shelter. Owner or harbinger may be charged under reference (g) in extreme cases.

10. Vicious Animals

a. When a companion animal is deemed vicious within the limits of the Base and the Air Station, it will be handled per paragraph 10d(1) and (2) below.

b. The following guidelines may be used to determine whether a companion animal is vicious:

(1) The animal, whether on or off its owner's premises, has attacked a person or other animal unprovoked, or

(2) The animal is owned or harbored primarily or in part for the purpose of animal fighting.

c. Any animal considered vicious or potentially dangerous found within the limits of the Base and the Air Station will be impounded at the Onslow County Animal Shelter while the disposition of the animal is determined.

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d. The Base Domestic Animal Control Director or the Base Veterinarian will make a determination if the animal is vicious or potentially dangerous based on a review of the facts of the case, past record of the animal, breed of the animal, observed demeanor of the animal, and any evidence that the owner may present on behalf of the animal. Disposition of the animal will be as follows:

(1) If deemed vicious, the animal must be removed from the Base or Air Station or euthanized at the direction of the owner. The owner may appeal the decision. The animal will remain off Base during the appeal process.

(2) In cases where serious injury or hospitalization is the result of an attack to any person or personal pet, the animal will be destroyed when it is reasonably apparent that failure to do so would subject the public to danger of further attacks.

(3) If deemed potentially dangerous at the end of any impoundment period, the animal will be removed from the limits of the Base or the Air Station; the owner may appeal this decision. The animal will remain off Base or the Air Station during the appeal process.

11. Potentially Dangerous Animals

a. Potentially dangerous animals represent a danger to the safety and tranquility of personnel. When a companion animal is deemed potentially dangerous, it will not be allowed on the Base or the Air Station.

b. Veterinary Service and the Animal Control Officer will investigate complaints against potentially dangerous animals. Recommendations will be forwarded to the Domestic Animal Control Director upon completion of investigation.

c. The following guidelines will be used when determining if a pet is potentially dangerous:

(1) The unprovoked animal while on or off its owner's premises has attacked and injured a person.

(2) The animal, provoked or unprovoked, has been identified as being involved in two bite or scratch incidents.

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(3) The animal, provoked or unprovoked, while on or off its owner's premises has attacked and injured another animal.

d. Any animal considered potentially dangerous will be impounded at the Onslow County Animal Shelter while the disposition of the animal is determined.

e. The Base Domestic Animal Control Director will make a determination if the animal is potentially dangerous based on a review of the facts of the case, past record of the animal, breed of the animal and any evidence that the owner may present on behalf of the animal. Disposition of the animal will be as follows:

(1) If deemed potentially dangerous, the animal will be subject to euthanasia. Owner may appeal a euthanization disposition. The animal must be kept off Base during the appeal process. Euthanasia will not preclude the end of any quarantine the animal is undergoing for suspected rabies cases.

(2) Owners of potentially dangerous animals may surrender their animals to the Onslow County Animal Shelter for euthanasia at any time. At no time will animals be turned over to the Animal Shelter as potentially dangerous or having a history of biting be adopted or released to any individual on Base or the Air Station.

f. Owners of animals who receive citations will be required to provide an approved enclosed structure, which will prevent the animal from further violations. Such structure will be at the owner's expense, inspected by Housing and will be removed at the termination of government quarters. Any further complaints or incidents will result in euthanasia or removal of the animal from the Base and the Air Station.

12. Reporting Violations

a. Anyone observing a violation of this Order aboard the Base or the Air Station will report it to the Director of Family Housing, Consolidated Dispatch Center (911), or Base Domestic Animal Control Director, 451-2695, for action. The

Director of Family Housing will notify the Base Domestic Animal Control Director's Officer per paragraph 17b. Any person who provides false, misleading, unfounded, or vindictive reports will be cited and given ten days of community service.

b. Family Housing Office administrative action does not restrict Commanding Officers from taking other appropriate action, including disciplinary action, when notified of a violation. Base Domestic Animal Control Officers are not restricted from taking appropriate legal action, including court citing, when violation warrants legal action or the offense is repeated.

13. Animal Shelter (Onslow County Animal Shelter)

a. All animal shelter operations will be conducted at the Onslow County Animal Shelter, 244 Georgetown Road, Jacksonville, North Carolina, per reference (h).

b. An animal owner residing aboard the Base or the Air Station may place his/her privately owned animal in the Onslow County Animal Shelter for adoption.

c. Base Domestic Animal Control personnel will provide periodic roving patrols throughout the Base. All dog or cat complaints will be reported to Domestic Animal Control at 451-2695. Nuisance, injured or orphaned wild animal complaints will be reported to the Environmental Conservation Branch, Environmental Management Division (EMD), Installations and Environment Department (I&E) at 451-5063.

14. Treatment of Animal Bites/Scratches

a. Although human rabies is rare in the United States, thousands of people receive rabies prophylaxis each year. Treating personnel possibly exposed to a rabies infection is of paramount importance. Decision on treatment must be made immediately because the longer treatment is delayed, the less effective it will be. If untreated, human rabies is always fatal. Those bitten or scratched by animals should seek medical attention immediately.

b. Animals that inflict bites and/or scratches on humans, resulting in a break of skin are considered rabies suspects and should not be destroyed prior to a veterinarian's examination, and then only on his/her recommendation.

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c. Companion animals involved in human bite/scratch cases will be observed for a 10-day quarantine period following the date of the bite. If the animal's rabies vaccination is current, the VTF Veterinarian may permit the animal to be placed on home quarantine after a physical examination per reference (i), provided the owner understands and agrees to abide by applicable requirements (not applicable to animals determined to be vicious or potentially dangerous).

d. Wild animals involved in a human bite/scratch will be euthanized. After proper preparation by the Veterinarian, their heads will be sent to the State Laboratory of Public Health in Raleigh for examination.

e. Any domestic animal bitten by a known or suspected rabid animal will be managed per the guidelines of reference (c).

f. Victims of animal bites and/or scratches will:

(1) Clean the wound immediately with soap and water, then proceed promptly to the Emergency Room, Naval Hospital (NavHosp), Camp Lejeune or another licensed medical facility. The Naval Hospital will promptly notify Domestic Animal Control or PMO and VTF of any incidents of treatment resulting from animal bites or scratches. It will only be considered a bite if the victim seeks medical treatment. Victims of animal bites occurring on the Base or the Air Station who are treated at a medical facility other than NavHosp are responsible to promptly report the incident to the Emergency Room, NavHosp. Injured persons should be prepared to report the description of the offending animal, location, and the name and telephone number of the owner, if known.

(2) Do not kill the biting animal unless it cannot be safely captured. If killing the offending animal is absolutely necessary, care should be taken not to mutilate the head. The carcass will be delivered promptly to the VTF, Building TT-2459. It should be refrigerated if prompt delivery cannot be accomplished.

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g. Owner of a biting animal will:

(1) If living on Base or the Air Station, present the animal for examination and/or quarantine at the VTF, Building TT-2459, as soon as possible after the bite, and then as directed by the Veterinarian. The VTF, upon notification of a bite or scratch incident from the NavHosp, DAC, or PMO, will duly contact the owner of biting/scratching animal and require owner to bring in the animal promptly for examination to initiate the 10-day quarantine period. The VTF will monitor the 10-day quarantine period and ensure the post 10-day examination is completed per this Order. The VTF will notify DAC of the completion of the post 10-day examination and findings. Animals quarantined at the Onslow County Animal Shelter will be in accordance with reference (h).

(2) If living off Base or the Air Station, immediately notify the appropriate law enforcement office having jurisdiction over the residential area where the bite occurred. Victims bitten by animals kept off Base or the Air Station are handled by Onslow County and have little to do with the VTF.

15. Veterinary Medical Service

a. Preventive health services, including vaccinations, heartworm testing, and deworming are provided for domestic animals at the Base Veterinary Clinic. In addition, sick call appointments are available. Sick call is provided to limit the spread of infectious and zoonotic disease on Base.

b. Any condition, which is beyond the capabilities of the Base Clinic, will be referred to a civilian veterinary facility. Referrals will be generalized and not to any specific veterinary clinic or hospital. Civilian veterinarians are listed in enclosure (2).

c. Emergency medical care will be provided to the extent necessary to prevent undue suffering or loss of life or limb to the animals.

d. At the discretion of the veterinarian in charge, the owner of an animal can be denied veterinary medical care for their animal if:

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(1) There is evidence that the privately owned animal is used to breed for the express purpose of commercial profiteering.

(2) The owner does not possess a valid military identification card authorizing military privileges, to include medical care.

16. Use of Traps, Dart Guns, and Deadly Force

a. Domestic Animal Control officers may on occasion use traps attached to a fixed object by chain and lock to capture stray animals that cannot otherwise be captured. If traps are used, they should be placed in a secluded area when possible. Animal Control personnel will check the traps once every 24-hour period. Any person found tampering with, damaging, or removing these traps will be cited and subject to punitive action.

b. Domestic Animal Control officers may also use dart guns to capture animals; however, dart guns will be used only as a last resort after all conventional means have been tried and failed or cannot be reasonably employed. The Veterinarian should prepare the dart solution, and may also train the Animal Control personnel in preparing the dart solution. A veterinary technician should be present when the dart gun is used; however, this should not preclude the use of the gun for the sole purpose of awaiting the veterinary technician's availability. Only trained Animal Control personnel will use the dart gun. Authority to use the dart gun will be obtained through the Base Domestic Animal Control Director, Deputy, or designee after working hours. The dart gun will not be fired in any direction when there exists a possibility that personnel will be injured or property damaged.

c. Deadly force will only be used when a vicious animal cannot be captured by any other means, and it is reasonably apparent that serious injuries to personnel will result if the animal is not brought under control. To justify the use of deadly force, there must first exist a clear and immediate danger of injury to personnel that may not be removed by any other means. In this case, if there is sufficient time without endangering personnel, authorization will be obtained from the Base Domestic Animal Control Director or Deputy. After working

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hours, when grave threat of serious injury is immediate and there is insufficient time to obtain authorization and deadly force is the only remedy, deadly force may be used to prevent such injury without advance authorization. Should it be necessary to use deadly force to dispose of a sick or injured animal due to non-availability of the Base Veterinarian, authorization will be obtained from the duty Domestic Animal Control Officer. All safety precautions will be taken. In the event that immediate action is necessary to use deadly force on a wild animal involved in a human bite/scratch, the Base Game Warden or Animal Control personnel will report the incident to the Environmental Conservation Branch.

17. Action

a. Unit Commanders will:

(1) Inform personnel of the provisions and limitations of the regulation.

(2) Ensure that no privately owned animals are maintained in work or billeting areas.

(3) Take appropriate administrative and/or disciplinary action against those individuals who fail to accept or comply with the provisions of this Order.

(4) Ensure that personnel on detail or grounds work do not handle animal carcasses or wild or stray animals encountered during their duties. Domestic animal carcasses should be reported to the Public Works Division, Work Reception, at 451-3001.

(5) Ensure units do not maintain military organizational animals (mascots).

b. Assistant Chief of Staff, Installations and Environment Department (AC/S, I&E). Report to Roads and Grounds Section, Installation Services Division, 451-7381, the location of deceased companion animals in Family Housing areas for which no owner is identified and the location of "road kill" animals for proper disposal (e.g., dogs, cats, opossums, raccoons, etc.).

(1) The Director, Family Housing, will:

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(a) Report to Domestic Animal Control, 451-2695, incidents of suspected cruelty, abuse, or neglect of domestic animals.

(b) When requested to do so by Domestic Animal Control, execute enclosure (3) to remove an animal from quarters or premises when the owner is unavailable.

(c) Issue letters of warning or revoke pet-keeping privileges in the case of any provision, to include vicious or nuisance pets, of paragraph 2008 of reference (a).

(d) Prohibit feeding stray or feral animals per reference (j).

(2) Environmental Conservation Branch, Environmental Management Division, will respond to injured, nuisance, or orphaned wildlife complaints and reports.

c. Assistant Chief of Staff, Marine Corps Community Services (AC/S, MCCS)

(1) Ensure that the Base Stable is operated per the requirements of this Order.

(2) Provide administrative guidance on the management and operation of the Camp Lejeune Veterinary Service Fund per reference (b). The Veterinary Service Fund is a MCCS operation that provides supporting funds to the VTF.

d. Assistant Chief of Staff, Installation Security and Safety (AC/S, ISS)

(1) Assist in rabies control of all animals residing on Base or the Air Station by requiring that rabies suspects be delivered to the VTF for observation by a veterinarian. It will be the responsibility of owners to deliver their animals to VTF.

(2) Capture companion animals that are not under proper control and deliver these animals to the Onslow County Animal Shelter.

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(3) Provide personnel for animal control, handling complaints involving domestic animals, and investigation of animal abuse and/or neglect.

(4) Report to the Base Game Warden, 451-2196, the location of injured or deceased large wildlife animals (e.g., deer, bear, turkey, etc.)

(5) Take into custody domestic animals suspected with rabies when requested by the VTF Veterinarian.

(6) Investigate animal control complaints and all observed instances of failure to control privately owned animals. Investigate reports of animals that inflict bites and/or scratches on persons or on other companion animals.

(7) The Provost Marshal's Office will execute enclosure (3) upon request by Domestic Animal Control when a Family Housing representative is unavailable, and it is necessary to remove an animal from quarters or premises when the owner of quarters is unavailable. Reference (k) identifies protocol of coordination between PMO and Domestic Animal Control.

(8) Cite offenders of this Order or its references to appropriate authorities or courts.

(9) Process and deliver all reports to the Family Housing office for further administrative action where appropriate.

e. Naval Preventive Medicine Service. Monitor the program involving the management of animal bites or scratches as outlined in paragraph 14.

f. Army Veterinary Service

(1) Provide medical care for other government-owned and privately owned animals per reference (b) and paragraph 15. Conduct the veterinary portion of the registration program as outlined in paragraph 7a.

(2) Manage the Veterinary Service Fund per reference (b). Conduct the veterinary portion of the program for horses as outlined in paragraphs 7 and 8.

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(3) Conduct the veterinary portion of the rabies control program as outlined in paragraph 8.

(4) Conduct the veterinary portion of the animal bite/scratch control program as outlined in paragraph 14.

(5) Inspect all kennels and stables on the Base for disease prevention and sanitary control measures per reference (b). Provide services and personnel to the Base Domestic Animal Control officers for dart gun requirements as outlined in paragraph 16 within the guidelines of the Veterinarian's command.

(6) Coordinate significant animal disease issues with military and civilian medical authorities.

g. Command Inspector. On behalf of the Commanding General, MCB, Camp Lejeune, review and process all violations and appeals taken against pet owners per the provisions in this Order.

h. Commanding Officer, Naval Hospital. Treat all victims of animal bites/scratches reported to them and duly notify DAC, PMO and VTF.

18. Reserve Applicability. This Order is applicable to the Marine Corps Reserves.

19. Concurrence. This Order has been coordinated with and concurred in by Commanding Generals, II Marine Expeditionary Force; 2D Marine Division; 2D Force Service Support Group; and the Commanding Officers, Marine Corps Air Station, New River; Naval Hospital; Marine Corps Combat Service Support Schools; Marine Corps Engineer School, and the School of Infantry.


A. J. KARLE JR.
Chief of Staff

SAMPLE LETTER FOR SEIZURE/DESTRUCTION OF A DOMESTICATED ANIMAL

Date _____

From: Base Domestic Animal Control Officer, Marine Corps Base, Camp Lejeune,
North Carolina 28542-0004

To: _____
Grade, Name, SSN/MOS Service, and Unit

1. You are hereby advised that the Domestic Animal Control (DAC) Office has seized your _____ (type of animal), under the authority of Base Order 10570.1B, paragraph:

_____ 5.e. Your animal was found to be a public nuisance. You are directed to remove it from Base immediately.

_____ 8.b. Your animal was found to be neglected/abused. You have 5 days to correct conditions.

_____ 8.b. Your animal was found to be the victim of extreme cruelty/abuse/neglect and will not be returned to you.

_____ 5.i. This is your second/subsequent violation. Your pet keeping privilege is permanently revoked.

_____ 9.d(1). Your animal was found to be vicious. You must remove it from Base immediately, or it will be destroyed.

_____ 9.d(2). Your animal was found to be extremely vicious. In the best interest of the government, the residents of Camp Lejeune and the general public, your animal will be destroyed.

_____ 9.d(3). Your animal is deemed to be potentially dangerous and must be removed from the limits of the Base and the Air Station.

3. Should any compelling reason exist which you believe would be sufficient to justify modification of this Order, you should forward your written request to the Commanding General, MCB, Camp Lejeune (Attn: Command Inspector) via your chain of command. Your appeal MUST be in the Command Inspector's Office within 10 days of this letter. If your animal is impounded during the appeal period, you are responsible for Onslow County Animal Shelter fees. If directed to remove your animal from the Base (see above), your animal must remain off Base during the appeal period.

DAC Officer _____ Date _____

I, _____, have been informed of action taken regarding my animal and have been provided a copy of this letter. By my signature, I acknowledge receipt of the letter and understand its contents. I do ___/do not___ wish to appeal. Failure to have my written appeal in the Command Inspector's Office by _____ will constitute a waiver of my opportunity to respond and the action stated above will be carried out immediately.

Recipient _____ Date _____

Copy to:

SNM/SNS	AC/S, ISS	Animal Shelter
SNM/SNS's Command	Command Inspector	Dir; Family Housing

Enclosure (1)

BO 10570.1B
APR 29 2003

VETERINARY CLINICS, ONSLOW COUNTY

Clinic	Veterinarian	Address	Phone
Animal Hospital	Dr. D. H. Altman	1701 Lejeune Blvd Jacksonville, NC	(910) 353-1722
Academy Animal Hospital	Dr. C. E. Franklin	237 Western Blvd Jacksonville, NC	(910) 353-3131
Animal Care Hospital	Dr. C. E. Franklin	2024 Hwy 172 Coastal Ste C & D Sneads Ferry, NC	(910) 327-3543
Animed, Inc.	Dr. M. R. Haga	Hubert Blvd Hubert, NC	(910) 353-2502
College View Veterinary Clinic	Dr. L. T. Harris Dr. K. R. Padgett Dr. D. Martin	2430 Commerce Rd Jacksonville, NC	(910) 346-4212
Jacksonville Veterinary Hosp	Dr. L. T. Harris Dr. K. R. Padgett Dr. D. Martin	131 Wilmington Hwy Jacksonville, NC	(910) 347-3186
Onslow Animal Hosp	Dr. R.M. Sheegog, Jr.	10 Doris Ave, East Jacksonville, NC	(910) 347-1259
Ideal Pet Veterinary Services	Dr. J. A. Wright	6984 Gum Branch Rd Richlands, NC	(910) 324-1259

FOR MILITARY PERSONNEL/EXAMS AND SHOTS ONLY:

USA Veterinary Treatment Services
Building TT-2459
Tarawa Terrace, NC
(910) 450-1601/1607

Enclosure (2)

BO 10570.1B
 APR 29 2003

ANIMAL PICKUP AUTHORIZATION/CERTIFICATION

A competent authority will complete the Animal Pickup Authorization/
 Certification Form before Domestic Animal Control will remove any animal from
 private property.

COMPETENT AUTHORITY		COMPLAINANT	
Name		Name	
Organization		Address	
Phone		Phone	

JUSTIFICATION FOR ANIMAL PICKUP (Include nature of complaint and why it is
 necessary for the animal to be removed):

ANIMAL DESCRIPTION (Generic Species) (check one)

Dog _____ Cat _____ Rabbit _____ Snake _____ Other _____

Color _____ Sex _____ Name _____ Breed _____ Size _____

Collar Tag Identification: _____
 (If animal is not wearing an ID tag, annotate "No identification.")

NAME OF ANIMAL OWNER	ADDRESS	PHONE

As Competent Authority, I authorize Domestic Animal Control to remove the
 above-described animal from the location described above for reasons given
 under "Justification." I certify that the owner or harbinger of this animal
 has been or will be duly notified of the animal's removal.

PRINT NAME	SIGNATURE	DATE

Enclosure (3)