



UNITED STATES MARINE CORPS

II MEF AUGMENTATION COMMAND ELEMENT
SITE-SUPPORT STAFF
PSC BOX 20081
CAMP LEJEUNE, NC 28542-0081

5000
CO
14 Oct 2004

From: Deputy Commander, II MACE
To: Distribution List

Subj: DRILL NOTICE FOR NOVEMBER 5TH, 6TH AND 7TH 2004
Encl: (1) Gear List for Field Exercise

1. **OBJECTIVE:** Marine Corps Ball and PFT

2. **COMMAND ISSUES/ TROOP INFORMATION**

a. Drill muster will be conducted at 0730 on Friday 5 November in the main hallway of Bldg. H-1 for all Marines. Saturday's formation will be held at 0730 at the parking lot across from the Commissary near the pull up Bars. Sunday's formation will be held at 0900 at the Armory Bldg. S-415 on L street for all Marines. This is a 5 drill weekend. The uniform for formation will be camouflage utilities for Friday and Sunday. Saturday's formation will be in Marine Corps PT gear; no civilian PT gear is authorized. The uniform for the Marine Corps Ball will be Dress Blue Alpha with medals, Dress Blue Bravo with ribbons and badges or Service Alpha's with ribbons and badges. Mess Dress is authorized.

b. Marines whom have not mobilized for 24 months prepare to meet with AC/S, G-1 LtCol Phillips during drill weekend.

c. The drill schedule for CY 04 and CY 05 is as follows:

November 5 th to 7 th (Marine Corps Birthday Ball)*		
December 4/5		
January 8/9	May 7/8	September 10/11
February 5/6	June 4/5	October 1/2
March 5/6	July (No Drill)	November 4-6* (Birthday Ball)
April 1-3*	August 5-7*	December 3/4

The drill dates above denoted with an asterisk are Friday (2 drills), Saturday (2 drills) and Sunday (1 drill). These drills are for the purpose of training.

d. Marines that will be unable to attend a drill or a portion of the drill must submit an RIDT sheet prior to the rescheduled drill. Marine Officers must also contact the Chief of Staff prior to the drill weekend. Enlisted Marines must also contact their section head prior to the drill. Failure to inform your chain of command may result in a UA (Article 86) charge. The toll free number for II MACE is (866) 465-2215. The II MACE DNCO cell phone number is (910) 382-1414. Marines must also contact G-4 to adjust or cancel billeting dates as necessary.

e. Effective 1 November sleeves will be rolled down on camouflage utilities. Reference for this is MCO P1020.34 and CG MCB Camp Lejeune September 04 message.

3. **SERGEANT MAJOR SENDS**

a. II MACE T-shirts are currently on sale for only \$15.00. The shirts are available in green, black, and gray. All shirts are pre-shrunk and 100% cotton. Color of front logo depends on the color of shirt. Shirts come in medium, large and X-large; POC SgtMaj Allred. II MACE embroidered golf shirts are now available to order. POC is Capt Teed or SgtMaj Allred.

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b. II MACE will be attending the II MEF Marine Corps Birthday Ball this year. It will be held at Goettage Field House on the 6th of November. If you have not already purchased a ticket, the cut off date is 01 Nov 04. The POC to purchase your ticket is GySgt Wilson, II MACE G-3; call toll free at (866)-465-2215 ext 0200 or local (910) 451-0200 or e-mail wilsonsj@mfr.usmc.mil.

4. **G-1 ISSUES:**

a. Voting is an important part of being an American. Marines are encouraged to exercise their rights by **VOTING** in the up coming elections. To find out more information concerning elections in your area log onto www.fvap.gov. You may also receive information on candidates by calling 1-800-438-8683.

5. **G-3 ISSUES:**

a. **Uniform** for Saturdays cake cutting ceremony is green digital Cammies.

b. November is the Marine Corps Birthday Ball, and a 5 drill weekend with Friday being 2 drills and Sunday being a 1 drill day. Saturday the 6th of November is the last day for PFTs so we can ensure they are all run prior to December.

c. Future operations are as follows:
-JTSEX 05-1 (Nov-Dec)

d. If you are interested in attending a PME class or need any other type of training please come to the G-3 office and see either GySgt Wilson, Sgt Murphy, or call (910) 451-0200. The following Marines are currently slated for a school:

<u>NAME</u>	<u>RANK</u>	<u>SCHOOL</u>	<u>DATES</u>
Roberts	Sgt	Basic Logistics	4 Nov to 17 Dec
Mellor	Cpl	MAGTF Planner	12 Oct to 15 Nov

e. **All Enlisted Marines** need to go to the II MACE **web page** for the read ahead information for the Friday PME class. The information is posted in the reference section. Be prepared to discuss this information when called upon.

6. **G-4 ISSUES:**

a. Point Of Contacts:

SupO	Capt Teed	0191	Medical	HM1 Lempke	0335
Sup Chief	GySgt Merrill	8775	Sup NCO	Sgt Coker	0186
Billeting	Cpl Ortiz	8774	Clothing	Sgt Nebocat	8786

* Comm: (910) 451-XXXX, DSN: 751-XXXX

b. Clothing: All new enlisted Marines need to see the Clothing NCO to establish an individual clothing record. All Marines need to bring in their 782 gear in the month of their birthday to complete annual inventory. Any Marine that has unserviceable clothing items must bring them into Sgt Nebocat before replacements will be ordered. Any changes in sizes are the Marines responsibility. Be advised that black boots are no longer authorized for wear.

c. All Marines, active and reserve, officer and enlisted may now place orders with Sgt Nebocat for uniforms. MFR has authorized issue of uniforms again and will except orders only once. Please contact Sgt Nebocat as soon as possible with your information.

d. The list of Marines that follows are slated for quarters during November. If your name does not appear on this list, or your information is incorrect, contact Cpl Ortiz. It is the drilling Marines responsibility to contact G-4 and confirm location of billeting. The only Marines authorized to make reservations or any changes to billeting arrangements are G-4 Marines. Marines that make billeting changes on their own, or fail to cancel billeting due to RIDT are responsible for any billeting charges.

BOQ

<u>RANK</u>	<u>NAME</u>	<u>DATE OF ARRIVAL</u>	<u>DATE OF DEPARTURE</u>	<u>CONFIRMATION NUMBER</u>
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COL	MOSHER	24-Oct	28-Oct	40030150095
COL	MOSHER	4-Nov	7-Nov	Pending
CDR	REYNOLDS	3-Nov	7-Nov	40030150097
COL	SHARPE	4-Nov	7-Nov	40030145100
COL	UITENHAM	5-Nov	7-Nov	40030150101
COL	WHITEHOUSE	4-Nov	7-Nov	40030150102
COL	WOLF	5-Nov	7-Nov	40030150103
LTCOL	BARNHILL	4-Nov	7-Nov	40030150104
LTCOL	DINARDO	5-Nov	7-Nov	40030150105
LTCOL	ELSETH	5-Nov	7-Nov	40030150106
LTCOL	FISHER	4-Nov	7-Nov	40030150108
LTCOL	HERBOL	2-Nov	7-Nov	40030150109
LTCOL	HOSTETTER	4-Nov	7-Nov	40030150110
LTCOL	OCONNER	5-Nov	7-Nov	40030150111
LTCOL	RAFERT	4-Nov	7-Nov	40030150112
CWO5	HIRASAWA	6-Nov	7-Nov	40030150113

SBEQ

<u>RANK</u>	<u>NAME</u>	<u>DATE OF ARRIVAL</u>	<u>DATE OF DEPARTURE</u>	<u>CONFIRMATION NUMBER</u>
GYSGT	MEYERS	22-Oct	23-Oct	40030150115
GYSGT	MEYERS	5-Nov	7-Nov	40030150116
SSGT	CORNELL	5-Nov	7-Nov	40030150117
SSGT	DIXON	5-Nov	7-Nov	40030150118
SSGT	HALE	5-Nov	7-Nov	40030150119

INNKEEPER

<u>RANK</u>	<u>NAME</u>	<u>DATE OF ARRIVAL</u>	<u>DATE OF DEPARTURE</u>	<u>CONFIRMATION NUMBER</u>
SGT	FIELDS	5-Nov	7-Nov	141313
SGT	GUNNELS	5-Nov	7-Nov	141312
LCPL	HILLER	4-Nov	7-Nov	141314
LCPL	MILLER	4-Nov	7-Nov	141315

BARRACKS

<u>RANK</u>	<u>NAME</u>	<u>DATE OF ARRIVAL</u>	<u>DATE OF DEPARTURE</u>	<u>ROOM INFO</u>
SGT	ROSS	6-Oct	21-Oct	FC310 RM 129
LCPL	LEWIS	4-Nov	7-Nov	
PVT	LANG	5-Nov	7-Nov	

7. G-6 ISSUES:

- Computer procedures are located on the II MACE Webpage at <http://www.lejeune.usmc.mil/IIMACE/>.
- If you do not have an account on the MFR domain, please come by the G-6 to have one created for you.
- If you do not know your password or you have locked your MFR account out, please come by the G-6 so that we can open a ticket to have your account reset.
- If you require computer support and/or class presentations for drill weekend please e-mail or call in advance of drill weekend, POC: SSGT Baron at barontj@mfr.usmc.mil or 910-451-2136.

8. MEDICAL ISSUES:

- Its that time of the year again, fall/winter Season. Don't forget to prepare yourself for colder weather. Refresh your memory with cold weather training. Run through a checklist of items that you should have with you during the cold months. Protection is key. Make sure that you dress properly for the day's weather or carry cold weather gear in your car with you while out and about. You never know when you might need it.

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9. **COORDINATING INSTRUCTIONS:** The November drill schedule is as follows: (Be Advised that this is a 5-drill weekend. If you are unable to make any portion of the drill you must submit an RIDT sheet)

November 5-7 2004
SCHEDULE OF EVENTS

Friday 5 Nov 2004- Schedule OSCAR

<u>TIME</u>	<u>EVENT</u>	<u>UNIT</u>	<u>PLACE</u>	<u>INSTRUCTOR</u>
0730-0745	Formation	All Hands	Main Hallway	COS, CO Gunny
0745-0830	AOM	All Officers	Classroom	Chief of Staff
0830-1000	OP SUM	All Officers	II MEF CR	MEF
1000-1600	Counterpart Training	All Officers	MEF G shops	MEF Staff
1600-1700	Roundtable	All Officers	classroom	COS

Friday 5 Nov 2004- Schedule ECHO

<u>TIME</u>	<u>EVENT</u>	<u>UNIT</u>	<u>PLACE</u>	<u>INSTRUCTOR</u>
0730-0745	Formation	All Hands	Main Hallway	COS, CO Gunny
0745-0815	Weapons Draw	All Enlisted	Bldg S-415	Sgt Murphy
0815-0900	Field Prep	All Enlisted	Supply Warehouse	Capt Gosnell
0900-1600	Field Skills in MOS Training	All Enlisted	Training Field	SSS Chiefs
1600-1615	Weapons Turn in	All Enlisted	Bldg S-415	Sgt Murphy
1615-1730	Roundtable/ PME	All Enlisted	Supply Warehouse	Sgt TBD

Saturday 6 Nov 2004-Schedule OSCAR

<u>TIME</u>	<u>EVENT</u>	<u>UNIT</u>	<u>PLACE</u>	<u>INSTRUCTOR</u>
0730-0745	Formation	All Hands	PFT Area	Section Heads
0800-0930	PFT	All Officers	PFT Course	GySgt Wilson
0930-1030	Chow/ Recovery	All Officers	As Dir	Self
1030-1115	JOPES/TPFDD	All Officers	Classroom	LtCol Rafert
1115-1200	MC B-day Formation	All Hands	H-1	SgtMaj
1200-1700	Ball Prep	All Officers	As Dir	Self
1700-1830	Officer Social	All Officers	Officers Club	COS
1900-Comp	Marine Corps Ball	All Hands	Goettge Field House	II MEF CG

Saturday 6 Nov 2004-Schedule ECHO

<u>TIME</u>	<u>EVENT</u>	<u>UNIT</u>	<u>PLACE</u>	<u>INSTRUCTOR</u>
0730-0745	Formation	All Hands	PFT Area	Section Heads
0745-0930	PFT	All Enlisted	PFT Course	GySgt Wilson
0930-1030	Chow/ Recovery	All Enlisted	As Dir	Self
1030-1115	Field Debrief	All Enlisted	Supply Warehouse	Capt Gosnell
1115-1200	MC B-day Formation	All Hands	H-1	SgtMaj
1200-1830	Ball Prep Time	All Enlisted	As Dir	Self
1900-Comp	Marine Corps Ball	All Hands	Goettage FH	II MEF CG

Sunday 7 Nov 2004-Schedule E/O

<u>TIME</u>	<u>EVENT</u>	<u>UNIT</u>	<u>PLACE</u>	<u>INSTRUCTOR</u>
0900-0915	Formation	All Hands	Armory	Section Head
0915-1200	Weapons Maint	All Hands	Armory	Sgt Murphy
1200-1245	Wrap up meeting	SMCR Officers	Classroom	COS
1200-1245	Clean Up	SMCR Enlisted	H&J Wing	Co Gunny
1245-1300	Final Formation	All Hands	TBD	SgtMaj

D. W. WALKER
by direction

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**Field Exercise Gear List
5 November 2004**

Gear to be worn:

Set of camouflage utilities w/cover
Pair of combat boots
Cartridge belt attached to LBV or H-Harness
Two (2) full canteens w/ covers
Two (2) magazine pouches (6 Magazines)
One (1) First Aid Kit
One (1) Sling
Weapons Card
Gortex Jacket
Gortex Trousers
Black Leather Gloves w/ Inserts

DO NOT BRING!

Alice Pack
Sleeping Bag System
Flack Jacket
Helmet

Encl: (1)